

# Transition Plan: California Department of Corporations California Residential Mortgage Lending Act

## Current Company Licensees:

Licensees holding a California Residential Mortgage Lending Act (CRMLA) license have until **May 28, 2010** to complete and submit through the Nationwide Mortgage Licensing System (NMLS) a Form MU1 for their company and a Form MU2 for each of their control persons. Additionally, for each branch of a CRMLA licensee, a company must complete and submit through NMLS a Form MU3 by **May 28, 2010**.

It is important that current licensees have all of their license numbers available when completing and submitting their Form MU1 and Form MU3(s). You will be charged an application fee if you do not include your existing license number when submitting your Form MU1. Your license information including license number and branch ID can be found on the Department of Corporations' website at:  
<http://www.corp.ca.gov/fsd/licensees/>.

**It is important that all filings be completed by May 28, 2010 so that all changes or corrections can be made and mortgage loan originator sponsorships can be completed by July 31, 2010.**

Any licensee that needs to amend or surrender a license or conduct any other action previously completed in paper form, from **December 15, 2009** onward must complete these actions within NMLS. Paper forms will not be accepted after December 15, 2009. We encourage you to update your information with our office by December 4, 2009 so at the time of transition there will be no pending changes to submit.

*Note:* If you have submitted these forms in another state, you *do not need to re-enter your company record* into NMLS. You will only need to identify the appropriate license in California and complete a few state specific fields.

## New Mortgage Loan Originator Requirement:

All mortgage loan originators must have a California Mortgage Loan Originator license by July 31, 2010. Mortgage loan originators should consult with their employer before logging into the NMLS and completing a Form MU4.

Mortgage loan originators in California must complete and submit a Form MU4 to the Department of Corporations through the NMLS. Submission of a Form MU4 begins the processing of the mortgage loan originator's license application with the Department of Corporations. **Submission of a completed Form MU4 by May 28, 2010 will provide the Department of Corporations with sufficient time to review and follow up on the application so that the license can be issued by July 31, 2010.**

Companies employing mortgage loan originators are required to sponsor their licenses in NMLS. The Company MU1, the Branch Location MU3 (when the mortgage loan originator works from a branch) and the Mortgage Loan Originator MU4 must all be submitted prior to the company sponsoring the mortgage loan originator's license.

*Note:* If the mortgage loan originator has submitted a Form MU4 in another state, then the mortgage loan originator *does not need to re-enter his/her record* into NMLS. The mortgage loan originator will only need to identify the appropriate license in California and complete a few state specific fields.

Mortgage loan originators can complete and submit Form MU4 themselves or their company can complete Form MU4 and have the mortgage loan originator log in to the NMLS and electronically attest to its accuracy.

Mortgage loan originators must meet the requirements listed below and the license must be issued by **July 31, 2010**.

Requirements include;

- *Completion of pre-licensure education*
- *A passing score on the national and California components of the SAFE Act Mortgage Loan Originator test*
- *Satisfactory criminal background check including fingerprints*
- *Authorization for NMLS to obtain a credit report to be made available to the California Department of Corporations*
- *Sponsorship in NMLS by the employing company*